

# St Gerards School Earthquake Safety Procedure



Commitment

He who dwells in the shelter of the Most High, will abide in the shadow of the Almighty

Psalms 91: 1-4

Purpose of Procedure	Legislation reference	Guidelines to be followed	Delegations
<p><i>To ensure all staff, students and any visitors are safe in the event of an earthquake and if necessary will be safe evacuation the building.</i></p>	<p>Health and Safety at Work 2015</p>	<p style="text-align: center;"><b>Assembly area.</b></p> <p><b>Primary assembling point:</b> <b>Secondary assembling point if field unavailable.</b></p> <p style="text-align: center;">The field The court.</p> <p><b>Earthquake</b></p> <p><b>If inside-</b></p> <ul style="list-style-type: none"> <li>· <b>Stay inside.</b></li> <li>· <b>Drop-</b> to the floor</li> <li>· <b>Cover-</b> get under a desk and put your head down low. Keep body pointed away from glass and windows as best you can.</li> <li>· <b>Hold</b> onto a leg of the table.</li> <li>· <b>Exit room</b> if deemed to be safe outside, and assemble in assembly area.</li> <li>· Teacher to check that all students are present.</li> <li>· Inform Principal or leader of situation regarding presence and safety of students.</li> </ul> <p><b>If outside-</b></p> <ul style="list-style-type: none"> <li>· <b>Stay outside</b> ( away form trees or buildings that may collapse)</li> <li>· <b>Drop-</b> to the ground</li> <li>· <b>Cover-</b> your head with both hands- the turtle position.</li> <li>· When the earthquake stops and staff deem it is safe to move- assemble at primary or secondary area depending on damage.</li> <li>· Teacher to check if all students are present and safe.</li> <li>· Inform Principal or leader of situation regarding presence and safety of students.</li> </ul> <p><b>Trial drill and evacuation:</b></p> <ul style="list-style-type: none"> <li>• Each term an earthquake drill will take place on a designated day. This</li> </ul>	<p>All staff</p> <p>principal</p>

		will be recorded and reported to the BOT by the Principal as part of the principals report.	
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Reviewed : May 2016

Next review: May 2019