

BOARD OF TRUSTEES MINUTES
MEETING 20th JUNE 2018

OPENING PRAYER

Meeting commenced at 6.30 pm with Opening Prayer lead by Trina Eastwood.
Prayer focus "Our Journey".

PRESENT

Ellen Middendorf (Chair), Trina Eastwood, Fr Vaughan, Savio, Heather, Nathan, Sam, Ben, Julie (newly elected Staff Rep) and Margaret Bennie (Minute Secretary).

APOLOGY Barbara Grubb. Accepted/approved. Carried.

WELCOME to Julie Flannery (Staff Rep): Nia Du Plessis (Student Council Chair): Sticks & Stones students Grainne Reilly and Imogen Constable..

STUDENT COUNCIL REPORT

Nia outlined the Student Council plans for a swing/bike park/mural and on their survey re the winter uniform.

(1) Uniform survey results concluded 60% of girls and boys combined wanted upgrade: 30.97% girls and boys combined voted for the status quo.
Factors that need to be taken into account – cost, design and parents views.
Board discussed the report and that with these results Council will need to now consult students as to what they want changed, and work together with the Board on this before surveying parents.

(2) Bike track – Room 6 boys have been asking for a bike track to be made on an area of land that belongs to the Parish. Board discussed the pros and cons of this along with Fr Vaughan's views, but indications show that aside from the fact this is Parish land the implications of how this track may be used out of school time, maintenance, element of people using this (no prejudice – but needs to be considered because of the possibilities that may occur).

Outcome – Nia to make further enquiries.

Track will need to be marked out, photos taken.

Proposal to then go to Trina, Fr Vaughan, who will take it to the Parish Council.

Primary users would be Room 6 students.

(3) School Mural – Students wish to design a mural for the back wall of Room.6.

Ideas shared and discussed.

Council will need to come up with a design idea, measurements etc. and importantly whether the wall is structured materially to withstand the mural/or put on a panel.

(4) Swing discussed – cost effective \$3800 required. \$700 raised.

More research needed on this. Julie offered to accompany the students should they approach the Mens Shed/Breens on this.

Noted – fundraising would need to be a major factor in these proposed projects.

Nia had some ideas around this.

(5) Tackle rugby permission slip prepared and ready to go out to Year 3 – 8 students stipulating rules and regulations. To be played Thursdays lunchtimes with adult control.

New goal posts mentioned but an expensive cost. Once again fundraising would need to happen.

Outcome – Board approved Tackle rugby with stipulated systems in place. Responsibility to be made clear on the permission slip. A disclaimer to be added to the permission slip identifying the risks.

(6) Sticks & Stones (Grainne, Imogen and Nia).

Student survey results were shared by the group.

Draft indicated the need to define "bullying" and assess the situation.

Parents need to understand "bullying" in its entirety. Workshops would need to be held to explain this.

In depth discussion followed and from these discussions it was decided that if workshops were completed then this would be followed up with a survey.

Ellen thanked the students for their forethoughts and commended them on the presentation of their reports.

WELLBEING Survey Results – Years 5 to 8. Models compared.

Developing Wellbeing Policy.

Draft of Enviro Policy under development.. Out to community in Term 3.

School Loop App – Communication Tool. Parent Engagement Platform.

This App is a user friendly Schoolzine website.

Cost of App \$4K. Website package \$3K.

Trina explained that our school website is in need of updating. Ellen shared a document relevant to updating our website and improving school communication.

Discussed apps available – agreed 1 app could suffice. Costs above.

Available to us would be a 40 minute phone session to talk through advantages.

Friends of the School / Fundraising Alumni development

Sam gave an insight into the logistics as to what is involved on how this may need to progress in light of meeting our monetary shortfalls. Sam explained the financial implications of setting this up and the importance of linking up with the PTA.

Action: Sam to attend PTA meeting for discussions with them.

Employment Review Policy (circulated)

Motion: Trina moved Board accept reviewed Employment & Personnel Policy. 2nd Nathan. Carried.

DRS Report (circulated)

Claire's report focused on:

- Class programmes
- Young Vinnies
- Liturgies
- Staff Development Term 2
- Whole School Mass to be held 24th June
- Feast St. John Baptist at which 6 children will receive Sacrament of Baptism.

PRINCIPAL'S REPORT (circulated) Full report on file. No discussion.

Motion: That the Board accepts Principal's Report as circulated. Trina/Ben. All in favour. Carried.

ERO Recommendations 2015. No discussion. Time constraints.

PROPERTY

- Opus Report not yet received.
- Property Maintenance Plan

Savio reported on his meeting with Breens on major maintenance needed on down pipes and sumps library block, roof leak Room 6. Breens will outline this work in writing in order for this to be forward to Catholic Property Services.

Savio has made contact with Bill Haydon and has a meeting scheduled with him in Dunedin Thursday 21st June. To be able to have open dialogue with Bill is a plus as emails/phone calls often go unanswered. Father Vaughan to accompany Savio.

EOTC R3/4 Camp proposal for Dunedin sighted. Approved. No issues subject to finalising nearer the event.

Emergency Management Plan (Earthquake/flood).

Discussed with further additions to be made.

- Need media plan
- Emergency contacts
- Designate pickup point Emergency kit/storage place.
- Savio has indicated he would like to see a practice of the emergency procedure around a full scale emergency and then review - if all parents received texts: if classes could sort ablutions, food, water etc.

FINANCE REPORT (Circulated). No discussion. To be confirmed via email.

Income/current balances/fundraising documented.

Term Deposits \$52,406 mature 3/10/2018: \$15,203 matures 28/8/2018.

MINUTES of May meeting also to be confirmed by email.

CORRESPONDENCE (inward)

NZSTA Behaviour Survey

(Outward) Signed Annual Accounts submitted to The Ministry

Board moved "In Committee" 8.30pm.

"Out of Committee" at 9.40pm.